

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

AUGUST 25

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on August 25, 2020 at 8:00 a.m. with the following persons:

TRUSTEES: Dan Jones, Jim VanDeGrift and Jonathan Sams

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Ron Chasteen, Mike Jameson, Brian Elleman, Dave Seibert and Brad Edrington (phone).

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on August 10, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. VanDeGrift. All were in favor and the minutes were approved as written.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, informed the Board that thirty turn out gear racks are needed for Fire Station 33. The purchase from Vogelwohl Fire Equipment will be approximately \$8,742.16. Mr. VanDeGrift made a motion, seconded by Sams to approve the purchase of thirty turn out gear racks for Station 33 in the amount of \$8,742.16 from Vogelwohl Fire Equipment. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-08-03**. (A copy of the Resolution is included in the minutes.)

Chief Jameson informed the Board that a turn out gear washer is needed for Station 33. The washer will cost approximately \$12,745.00 from H-M Company Commercial Laundry Equipment. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the purchase of the gear washer for Station 33 from H-M Company Commercial Laundry Equipment in the amount of \$12,745.00. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-08-04**. (A copy of the Resolution is included in the minutes.)

Brian Elleman suggested that the Board consider an honorary name for the new Fire Station. Much consideration will be needed for this selection.

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor, requested the Board to authorize Wood Road to be repaved in conjunction with Union Township. Barrett Paving was the lowest bidder and Turtlecreek Township's portion of the project will be approximately \$119,000.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the Resolution as described above. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-08-08**. (A copy of the Resolution is included in the minutes.)

Mr. Chasteen informed the Board that a culvert is in need of repair on Hoffman Ave. The repair will involve replacing a thirty eight foot pipe. Ohio Concrete Sawing and Drilling Inc. will be used for a part of the repair for approximately \$1,450.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the payment to Ohio Concrete Sawing and Drilling Inc. for their work on the culvert repair on Hoffman Ave. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-08-09**. (A copy of the Resolution is included in the minutes.)

Mr. Chasteen updated the Board on the maintenance expenses, hours of use and overall condition of the 2004 Boom Mower. At the Board's request Mr. Chasteen will research other brands and costs for a possible replacement at next month's meeting.

Administration:

Tammy Boggs, Township Administrator, requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$262.76. The purchases are \$86.82 from Sams Club, \$81.96 from Amazon and \$93.98 from the Feed Store. Mr. Sams made a motion, seconded by VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$262.76. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-08-05**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the board that she received the insurance renewal invoice from OTARMA for liability, personal property and automobiles. The renewal is \$59,600.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the insurance renewal premium payment to OTARMA for \$59,600.00. All voiced a "YEA" vote and the motion passed with **Resolution 20-08-06**. (A copy of the resolution is included in the minutes.)

Mrs. Boggs requested a change on the Personnel Policy Manual with regard to Administrative Leave, Section 6.11 for employees. The change will allow the Mrs. Boggs to place employees on Administrative Leave that have contracted COVID-19 or been exposed to a person that has COVID-19 until such time as the employee is no longer at risk to spread COVID-19 to others. The change would be effective as of August 1, 2020. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the Resolution as described above. All voiced a "YEA" vote and the motion passed with **Resolution 20-08-07**. (A copy of the resolution is included in the minutes.)

General Reports:

CORRESPONDENCE:

IN:

Email from Ms. Peterson regarding fire chief
Resolution from Warren County Commissioners regarding the continuance of administrative hearing for PUD stage 2 application for Creek Song
Resolution from Warren County Commissioners regarding the continuance of rezoning application for Creek Song
Letter from State of Ohio Division of Liquor control regarding fee distribution
Warren County Commissioners summer 2020 update
Letter from Health Resources and Service Administration regarding distributing payments
Ohio Township Association Risk Management 2019 Annual Report

OUT:

Email to OTARMA regarding vehicles to remove from insurance
Letter to United States Department of Commerce regarding 2020 Final Boundary Validation
Letter to Lebanon Correctional Institution regarding evacuation plan
Letter to Senator Steve Wilson regarding broad band service in the township

Fiscal Officer Reports:

Mrs. Childers informed the board a line item transfer would need to occur from within the EMS/Fire fund taking \$1,000.00 from Contingencies to Unemployment Compensation for needed expenses. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the line item transfer. All present voiced a "YEA" vote and the motion passed with **Resolution 20-08-10**. (A copy of the resolution will be included in the minutes).

Mrs. Childers informed the board a line item transfer would need to occur from within the EMS/Fire fund taking \$12000.00 from Contingencies to Medicare for needed expenses. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the line item transfer. All present voiced a "YEA" vote and the motion passed with **Resolution 20-08-11**. (A copy of the resolution will be included in the minutes).

The Fiscal Officer presented the bills, which were due, and the following checks were approved and signed. Check Nos. 32334 through 32362 (copy to follow) and Vouchers 871-2020 through 916-2020.

The Fiscal Office reported the following income from:

| Post Date | Transaction Date | Receipt Number | Source | Account Code | Total Receipt | Purpose |
|-----------|------------------|----------------|-----------------------------------|---------------|--------------------|---|
| 8/6/20 | 8/24/20 | 762-2020 | CINCINNATI BELL | 1000-303-0000 | \$531.89 | 2ND QTR 2020 FRANCHISE FEE (DIRECT DEPOSIT) |
| | | | | | \$531.89 | |
| 8/3/20 | 8/19/20 | 735-2020 | CITY OF MONROE | 1000-591-0008 | \$19,167.42 | 2ND QTR 2020 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT) |
| | | | | | \$19,167.42 | |
| 8/18/20 | 8/19/20 | 733-2020 | STINE FUNERAL HOME OF LEBANON INC | 2041-302-0000 | \$450.00 | GRAVE OPEN/CLOSE B TAGGART SECTION 2 LOT 8 |
| 8/11/20 | 8/19/20 | 726-2020 | T TAGGARD | 2041-804-0000 | \$840.00 | SALE OF CEMETERY PLOTS SECTION 2, LOTS 8,9,10 |
| | | | | | \$1,290.00 | |
| 8/5/20 | 8/19/20 | 720-2020 | MUTUAL OF OMAHA | 2191-299-0000 | \$89.90 | LIFE SQUAD SERVICES |
| 8/5/20 | 8/19/20 | 721-2020 | CUSTOM DESIGN BENEFITS | 2191-299-0000 | \$248.50 | LIFE SQUAD SERVICES |
| 8/5/20 | 8/19/20 | 722-2020 | AETNA | 2191-299-0000 | \$86.91 | LIFE SQUAD SERVICES |
| 8/13/20 | 8/19/20 | 727-2020 | NATL ASSOC OF LETTER CARRIERS | 2191-299-0000 | \$81.88 | LIFE SQUAD SERVICES |
| 8/17/20 | 8/19/20 | 730-2020 | US TREASURY CHAMPVA | 2191-299-0000 | \$246.69 | LIFE SQUAD SERVICES |
| 8/17/20 | 8/19/20 | 731-2020 | TRICARE | 2191-299-0000 | \$83.25 | LIFE SQUAD SERVICES |
| 8/18/20 | 8/19/20 | 734-2020 | MERITAIN HEALTH | 2191-299-0000 | \$188.18 | LIFE SQUAD SERVICES |
| 8/4/20 | 8/20/20 | 736-2020 | HWHO | 2191-299-0000 | \$166.08 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/4/20 | 8/20/20 | 737-2020 | AARP SUPPLEMENTAL | 2191-299-0000 | \$180.17 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/4/20 | 8/20/20 | 738-2020 | CGS | 2191-299-0000 | \$326.32 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/5/20 | 8/20/20 | 739-2020 | HNB-ECHO | 2191-299-0000 | \$186.00 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/5/20 | 8/20/20 | 740-2020 | CGS | 2191-299-0000 | \$304.98 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/5/20 | 8/20/20 | 741-2020 | ANTHEM BLUE | 2191-299-0000 | \$374.84 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/6/20 | 8/20/20 | 742-2020 | CGS | 2191-299-0000 | \$327.53 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/6/20 | 8/20/20 | 743-2020 | HUMANA | 2191-299-0000 | \$391.71 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/6/20 | 8/20/20 | 744-2020 | AETNA | 2191-299-0000 | \$439.90 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/6/20 | 8/20/20 | 745-2020 | AARP SUPPLEMENTAL | 2191-299-0000 | \$714.72 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/6/20 | 8/20/20 | 746-2020 | UNITED HEALTHCARE | 2191-299-0000 | \$1,450.27 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/7/20 | 8/20/20 | 747-2020 | ANTHEM BLUE | 2191-299-0000 | \$185.69 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/7/20 | 8/20/20 | 748-2020 | UHC COMMUNITY PL | 2191-299-0000 | \$345.82 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/7/20 | 8/20/20 | 749-2020 | CGS | 2191-299-0000 | \$3,230.63 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/10/20 | 8/20/20 | 750-2020 | ANTHEM BLUE | 2191-299-0000 | \$801.36 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/12/20 | 8/20/20 | 751-2020 | ANTHEM BLUE | 2191-299-0000 | \$76.24 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/13/20 | 8/20/20 | 752-2020 | AARP SUPPLEMENTAL | 2191-299-0000 | \$86.15 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/13/20 | 8/20/20 | 753-2020 | ANTHEM BLUE | 2191-299-0000 | \$96.46 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/13/20 | 8/20/20 | 754-2020 | UNITED HEALTHCARE | 2191-299-0000 | \$128.17 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/14/20 | 8/20/20 | 755-2020 | HNB-ECHO | 2191-299-0000 | \$128.00 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/14/20 | 8/20/20 | 756-2020 | AETNA | 2191-299-0000 | \$145.75 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/14/20 | 8/20/20 | 757-2020 | CGS | 2191-299-0000 | \$1,415.96 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/17/20 | 8/20/20 | 758-2020 | AETNA | 2191-299-0000 | \$486.39 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/17/20 | 8/20/20 | 759-2020 | ANTHEM BLUE | 2191-299-0000 | \$507.82 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/17/20 | 8/20/20 | 760-2020 | CIGNA | 2191-299-0000 | \$702.83 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| 8/17/20 | 8/20/20 | 761-2020 | CGS | 2191-299-0000 | \$775.88 | LIFE SQUAD SERVICES (DIRECT DEPOSIT) |
| | | | | | \$15,000.98 | |
| 8/13/20 | 8/19/20 | 728-2020 | G FEE | 2192-892-0000 | \$648.00 | ALUMINUM ROWBOAT SOLD ON GOVDEALS |
| 8/7/20 | 8/19/20 | 725-2020 | J JOHNSON | 1000-892-0000 | \$2,000.00 | SALE OF 1998 CHEV CHEYENNE EXT CAB C2500 PICKUP ON GOVDEALS |
| 8/5/20 | 8/19/20 | 723-2020 | B GENTRY | 1000-892-0000 | \$226.00 | SALE OF ASSORTED COMPUTERS, CABLES, CORDS ETC ON GOVDEALS |
| 8/7/20 | 8/19/20 | 724-2020 | W HARRISON | 1000-892-0000 | \$3.50 | SALE OF DESK ON GOVDEALS |
| 8/17/20 | 8/19/20 | 732-2020 | W LAYNE | 2191-892-0000 | \$2,527.00 | SALE OF INTERNATIONAL MEDTEC AMBULANCE ON GOVDEALS |
| 8/13/20 | 8/19/20 | 729-2020 | S BATTERSBY | 2192-892-0000 | \$430.00 | SALE OF MERCURY OUTBOARD BOAT MOTOR ON GOVDEALS |
| | | | | | \$5,834.50 | |
| 8/11/20 | 8/24/20 | 763-2020 | STATE OF OHIO | 1000-533-0000 | \$52.50 | LIQUOR LICENSE PERMIT FEES (DIRECT DEPOSIT) |
| 8/14/20 | 8/24/20 | 764-2020 | STATE OF OHIO | 2191-299-0000 | \$6,482.00 | LIFE SQUAD SERVICES LCI 2ND QTR 2020 (DIRECT DEPOSIT) |
| | | | | | \$6,534.50 | |
| 8/17/20 | 8/24/20 | 765-2020 | WARREN COUNTY AUDITOR, MATT NOLAN | 1000-532-0000 | \$930.50 | LOCAL GOVT HB49 AUGUST 2020 (DIRECT DEPOSIT) |
| 8/17/20 | 8/24/20 | 766-2020 | WARREN COUNTY AUDITOR, MATT NOLAN | 1000-532-0000 | \$7,699.40 | LOCAL GOVT AUGUST 2020 (DIRECT DEPOSIT) |
| | | | | | \$8,629.90 | |

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

A motion was made by Mr. Sams that the Board of Trustees adjourns into executive session to discuss hiring Administrative Personnel pursuant to ORC 121.22 (G) (1) at 8:41 a.m. The motion was seconded by Mr. VanDeGrift and upon call of roll call, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the executive session was entered.

By motion of Mr. Sams that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. VanDeGrift the executive session ended. Upon call of roll, Mr. Jones "YEA", Mr. Sams "YEA" and Mr. VanDeGrift "YEA" the Board returned to regular session at 9:00 a.m.

Mr. Sams made a motion, seconded by Mr. VanDeGrift, to hire Brad Edrington, to the position of Administrative Assistant effective October 10, 2020 at a rate of \$19.00 per hour. All present voiced a "YEA" vote and the motion passed with **Resolution 20-08-12**. (A copy of the resolution will be included in the minutes).

Mr. Sams made a motion, seconded by Mr. VanDeGrift to allow for a job posting to back fill the EMS full time position vacated by Mr. Edrington.

There being no further business, Mr. Sams made a motion, seconded by Mr. VanDeGrift to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for September 14, 2020 at 7:00 P.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 20-08-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase thirty (30) gear rack units for Station 33; and

WHEREAS, the cost of the thirty (30) gear rack units will be approximately \$8,742.16 from Vogelpohl Fire Equipment; and

WHEREAS, the source of the funds to purchase the gear rack units will be the 2192 Fire Fund (2192-760-740-0020 Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of gear rack units.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the motion was passed.

Adopted this 25th day of August, 2020

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-08-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Fire department has a need to purchase a gear washer for Station 33; and

WHEREAS, the cost of the gear washer will be approximately \$12,745.00 from H-M Company Commercial Laundry Equipment; and

WHEREAS, the source of the funds to purchase the gear washer will be the 2192 Fire Fund (2192-760-740-0020 Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of gear rack units.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 25th day of August, 2020

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 20-08-05

Date of Resolution: August 25, 2020

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the

Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

| | |
|----------------|-----|
| Mr. Jones | YEA |
| Mr. VanDeGrift | YEA |
| Mr. Sams | YEA |

Resolution adopted this 25th day of August, 2020.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 20-08-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Turtlecreek Township’s renewal for 2020-2021 Liability and Property coverage with OTARMA is due; and

WHEREAS, the cost of the renewal will be \$59,500.00; and

WHEREAS, the source of the funds for the renewal premium will be the General Fund (1000), Road Fund (2031), EMS Fund (2191) and Fire Fund (2192).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the Liability and Property coverage with OTARMA

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 25th day of August, 2020

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”
Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-08-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have within their Personnel Policy Manual a section that addresses Administrative Leave, Section 6.11 for employees;

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have placed the authority with Tammy Boggs, Administator, to place employees on Administrative Leave per the Personnel Policy Manual Section 6.11 that have contacted COVID-19 or be exposed to a person that has COVID- 19 until such time that the employee is no longer at risk to spread COVID-19 to others; and

WHEREAS, the change will be in effect from August 1, 2020.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve Tammy Boggs, Administator with this authority as related to COVID – 19

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 25^h day of August, 2020

Signed: _____ “YEA”
_____ “YEA”
_____ “YEA”
Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-08-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, Turtlecreek Township has determined that road work is necessary on Wood Road and that the township will repave their half of Wood Road in conjunction with Union Township; and

WHEREAS, Union Township has bid the project out as part of the OPWC project for their township and Turtlecreek Township will participate in the awarded contract with Union Township; and

WHEREAS, the project was awarded to Barrett Paving the lowest bidder and Turtlecreek Township's portion of the project will be approximately \$119,000; and

WHEREAS, the source of the funds will be the Gasoline Tax Fund and Permissive Motor Vehicle License Fund (2021-330-360-000 Contracted Services and 2231-330-360-0000 Contracted Services); now

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township to approve the project bid for Turtlecreek Township in the approximate amount of \$119,000.

Mr. Sams moved for adoption of the foregoing resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

| | |
|---------------------|-------|
| Mr. Daniel F. Jones | "YEA" |
| Mr. VanDeGrift | "YEA" |
| Mr. Sams | "YEA" |

Resolution adopted this 25th day of August 2020.

TURTLECREEK TOWNSHIP

Chief Fiscal Officer

**RESOLUTION 20-08-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have determined a need for a repair a culvert on Hoffman Ave; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio have engaged Ohio Concrete Sawing and Drilling Inc. to complete part of the project at the approximate cost of \$1,450.00; and

WHEREAS, the source of the funds for repairs will be the Road Fund (2031-330-360-0000 Contracted Services) ; and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the culvert repairs at the approximate cost of \$1,450.00.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Adopted this 25th day of August, 2020

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-08-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS/Fire Fund from Account 2193-930-930-0000 (Contingencies) to Account 2193-230-240-0000 (Unemployment Compensation) an amount of \$1,000.00 for needed expenses. Mr. Sams moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of August, 2020

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-08-11
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall transfer within the EMS/Fire Fund from Account 2193-930-930-0000 (Contingencies) to Account 2193-220-213-0000 (Medicare) an amount of \$12,000.00 for needed expenses. Mr. VanDeGrift moved for adoption of the foregoing resolution. The motion was seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of August, 2020

Signed: _____ "YEA"
_____ "YEA"
_____ "YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-08-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**HIRE BRAD EDRINGTON, EFFECTIVE OCTOBER 10, 2020, AS
ADMINISTRATIVE ASSISTANT**

WHEREAS, a position of "Administrative Assistant" has been posted within Turtlecreek Township; and

WHEREAS, the Turtlecreek Township Board of Trustees have approved the hiring of Brad Edrington to the position of Administrative Assistant; and

WHEREAS, Brad Edrington will be hired at the rate of \$19.00 per hour and will be paid from the following funds with an effective date of October 10, 2020:

| | |
|---------------|-----|
| General Fund | 90% |
| EMS/Fire Fund | 10% |

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the hiring of Brad Edrington for the position of Administrative Assistant, effective hire dated of October 10, 2020 at the rate of \$19.00 per hour.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 25th day of August, 2020

Signed: _____ "YEA"

_____ "YEA"

_____ "YEA"

Attest: _____ Chief Fiscal Officer

END OF MINUTES.